Inputlog License agreement and Privacy Statement

REFERENCE

As an academic researchers you may use Inputlog free of charge. However, if you publish a study in which you have used Inputlog, you should refer to the following key publication:

"Leijten, M., & Van Waes, L. (2013). Keystroke Logging in Writing Research: Using Inputlog to Analyze and Visualize Writing Processes. *Written Communication 30*(3), 358-392 | DOI: 10.1177/0741088313491692"

Inputlog Licensing Agreement

The Software refers to the following program: Inputlog.

This is a legal agreement between you (either an individual or an entity), the end user, and the developers of Inputlog regarding the use of the "Software". By installing, copying, or otherwise using the Software, you agree to be bound by the terms of this Agreement. If you do not agree to the terms of this Agreement, do not install or use the Software.

The Software is provided to you free of charge. Should you accept the terms of this agreement, we will grant you the personal and non-exclusive right to install and use the software.

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If you publish research in which you have used Inputlog, please refer to Leijten, M. & Van Waes, L. (2013).

Full reference: "Leijten, M., & Van Waes, L. (2013). Keystroke Logging in Writing Research: Using Inputlog to Analyze and Visualize Writing Processes. *Written Communication 30*(3), 358-392 | DOI: 10.1177/0741088313491692".

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You acknowledge that you have read this agreement, understand it, and agree to be bound by its terms and conditions. You further agree that it is the complete and exclusive statement of the agreement between us that

supersedes any proposal or prior agreement, oral or written, and any other communications between us relating to the subject matter of this agreement.

Inputlog Privacy Statement

Which data do we collect and process?

When registering to install Inputlog ('the software') we collect the following personal information:

- Given name
- Family Name
- Affiliation
- Country
- Email
- Description of the planned Inputlog study
- Username
- Password (encrypted)

The user list will only be used to inform the registered person about the release of a new version, new keystroke logging applications or planned workshops/symposia that are related to Inputlog. When you use the web applications that are part of Inputlog (e.g., copy task) also the data logged by these applications are collected and shared with the community after full anonimisation (e.g. via R-Shiny Dashboards).

The data processing is considered lawful where you have given consent to it.

How long do we keep your data?

The information provided by you will be stored in the Inputlog database as long as the program is provided. However, you have the right to unsubscribe and withdraw at any moment.

Where are the data stored

The collected data stored on a secured server at the University of Antwerp, Antwerp, Belgium.

Who has access to your data and to whom is it disclosed?

Access to your data is specified below:

- 1. Inputlog shares the Personal Data you provide in the registration form with the University of Antwerp to the degree necessary to achieve the purposes of communication.
- 2. Only the copy right holders have direct access to the database in order to facilitate and futher optimize the program's use.

What are your right and how can you exercise them?

Those involved in editing this software seek to be compliant with industry standards for data privacy, including the European Union's General Data Protection Regulation (<u>GDPR</u>) provision for "<u>data subject</u>

<u>rights</u>" that include (a) breach notification; (b) right of access; (c) the right to be forgotten; (d) data portability; and (e) privacy by design. The GDPR also allows for the recognition of "the public interest in the availability of the data," which has a particular saliency for those involved in maintaining, with the greatest integrity possible, the public record of scholarly publishing.

Program's use

Only persons that have registered online and have received an Inputlog installation code can install and use the program. It is the users' responsibility to ask the ethical commission at their university for an official permission to use Inputlog in their research.

Cookie policy

To make the Inputlog website work properly, we sometimes place small data files called cookies on your device. Most big websites do this too.

What are cookies?

A cookie is a small text file that a website saves on your computer or mobile device when you visit the site. It enables the website to remember your actions and preferences (such as login, language, font size and other display preferences) over a period of time, so you don't have to keep re-entering them whenever you come back to the site or browse from one page to another.

How do we use cookies?

Inputlog uses cookies to manage user sessions. Cookies aren't required to simply visit the site and read content.

How to control cookies

You can control and/or delete cookies as you wish – for details, see <u>aboutcookies.org</u>. You can delete all cookies that are already on your computer and you can set most browsers to prevent them from being placed. If you do this, however, you may have to manually adjust some preferences every time you visit a site and some services and functionalities may not work.